

All Set Project - Privacy Policy

It is extremely important to us that we maintain the trust and confidence of visitors to our website and those who attend our classes, workshops and events. We want to make sure you know that we will never trade, rent or sell email lists to anyone.

When you register for a class or a workshop, your name, address, phone and email are collected from you and used for payment verification. Your details will not be used for any other purpose, adhering to the guidelines for the **Privacy Shield Framework**. All Set Project never has access to your credit card details.

All Set Project will use your name and email to facilitate the operation of our events, and they will be shared with the tutor you are enrolling with. If you prefer not to be contacted by the tutor, you may request that at the first class.

If you hire an instrument from us we will collect your name, email, phone and address. We will hold these details until the instrument is returned to us and then delete your information from the instrument hire list.

Mailing List

As part of the registration, we ask you to submit some information: your email address, instrument of interest, and mobile number to receive text notifications in relation to the classes. We can collect statistics around email openings and clicks using industry standard technologies to help us monitor and improve statistics. You can unsubscribe to emails at any time simply by clicking the unsubscribe link at the bottom of our emails, or by emailing our Data Protection Administrator, Mary Fox - allset@btinternet.com

Funders

Because we are funded by various bodies. Our principal funder is Arts Council of Northern Ireland and we are required to share certain anonymous information. Funders use this information to analyse our programmes. This data never includes names, emails, or contact details. It might include geographical area, gender, age group or disability.

Access to your Personal Information

Under GDPR, you have the right to access and amend any of your personal data that All Set Project has. Artists-tutors/facilitators details will be held on file for Access N.I. purposes. This is held under the strictest confidence and will not be shared with any other person or organisation. Please feel free to contact us if you wish to change or delete your information.